

FROM:
DEPARTMENT OF FIRE AND SAFETY SERVICES
Douglas A. Holton, Fire Chief

DIVISION OF FIRE PREVENTION
Steven Zaccard, Fire Marshal



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FIRE PREVENTION PRACTICE # 3-21

March 27, 2006

TO: All Fire Prevention Staff

FROM: Fire Marshal Steve Zaccard

SUBJECT: FIRE SUPPRESSION & SPRINKLER FEES PAID IN ADVANCE;
NO EARLY WORK AUTHORIZATIONS

*THIS PRACTICE IS TO SERVE AS A PROCEDURAL GUIDE FOR YOU TO FOLLOW.
EXCEPTIONS TO THIS PRACTICE SHALL BE APPROVED BY THE FIRE MARSHAL THRU YOUR
SUPERVISOR.*

All fees due for fire suppression and fire sprinkler permits shall be paid in full prior to the issuance of the permit.

As it is expected that staff will be able to review and approve plans and specifications for fire suppression and fire sprinkler systems within two weeks of receipt, NO early work authorizations are permitted without the approval of the Fire Marshal.

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